

Harden Village Council



Clerk: Ken Eastwood, Harden Village Council, PO Box 572, Keighley BD21 9FE
clerk@hardenvillagecouncil.gov.uk 07850 049 487

Dear Councillor,

You are summoned to attend the next meeting of Harden Village Council, to be held on **Thursday 11th January, 2024** at 7.15pm in Harden Memorial Hall.



Clerk to the Village Council

6th January, 2024

AGENDA

1. Apologies for Absence

To consider apologies offered.

2. Disclosure of Interest

To receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting.

- a) To receive declarations of interest from councillors on items on the agenda;
- b) To receive written requests for dispensations for disclosable pecuniary interest;
- c) To grant any requests for dispensation as appropriate.

3. Minutes of Meetings (previously circulated to Members)

- a) To approve minutes of the Village Council meeting held on 14th December, 2023.
- b) To note the Outstanding Issues Report (information only, see appendix 1).

4. Public Representation

Members of the public are invited to raise any matters of concern for a maximum of 15 minutes.

5. Village Warden

To receive an update from the Clerk and Village Warden. To note the Village Warden's report (see appendix 2).

6. Floral Displays

To consider options with regard to the style and possible locations of new floral displays in Harden (see appendix 3)

7. Memorial Hall

To consider proposals with regard to the future use of the Memorial Hall by the Village Council.

8. Exchange of Information

To consider any concerns which may have been passed to the Village Council by residents.

9. Correspondence (see appendix 3)

To receive the following correspondence and to formulate a response, if appropriate: -

a) Email from a resident re. the Green Action Group.

10. Financial Matters

a) To authorise the following payments: -

Payee	Amount	Description
Bradford Council	£3,514.30	Payroll
Ken Eastwood	£858	Mileage and laptop
Quinten Crossland	£6.75	Mileage
Yorkshire Local Councils Associations	£33.40	Training webinar
Bradford Council	£300	Grit refills and new grit bin
Vision ICT	£21.60	Email mailbox
Carphone Warehouse	£29	Village Warden mobile phone deposit payment

b) To note the balances and bank reconciliation reports in appendix 5.

11. Minor Items and Items for Next Agenda

To note minor items and items for the next agenda.

12. Next Meeting

To confirm the date of the next Village Council meeting, as 8th February 2024, at 7.15pm.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME

(A full version of the agenda with appendices is available at
<https://hardenvillagecouncil.gov.uk>)

Appendix 1: Outstanding Issues

Subject	Issues	Responsibility	Date of last action	Notes
Allotments	Written representations received on the need for allotments.	Clerk & Members	November 2023	
Traffic & Transport	20 MPH Scheme and Active Travel.	Cllr Kirkham & Clerk	November 2023	Bradford Council chased again for a response.
Climate	Climate emergency actions and projects.	Cllr Cavanagh	October 2023	Cllrs Cavanagh and Smith developing action plan.
Emergency Plan	To develop an emergency plan for Harden.	Cllr Bryan	November 2023	Cllr Bryan finalising the Emergency Plan.
Signage & Wayfinding	Project to enhance waymarking and village centre signage.	Cllr Kirkham & Clerk	December 2023	Harden map and noticeboard installed 7 th December. Clerk & Cllr Kirkham to begin wayfinding (finger post sign) project.
War Memorial	To explore fitting handrail(s) to the War Memorial steps.	Cllr Kirkham & Clerk	November 2023	Planning consent received and works order issued.
Park Tree Species Information	To provide information on tree species within the Memorial Park.	Cllr Cavanagh & Clerk	July 2023	Cllr Cavanagh to arrange meeting with Bradford Council's Park Manager.

D Day 80	Exhibition following further research into Harden residents' involvement in WW2.	Cllr Kirkham & Clerk	October 2023	Planning to hold an exhibition in the Memorial Hall on Saturday 8 th June, 2023.
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Appendix 2: Village Warden's Report

Phone Box/Info point	Worn/Mouldy books removed. Shelves cleaned.
Garden Equipment	Purchased. Heavy equipment to be collected. Essential tools to be delivered January.
Litter Picking	Litter Picking carried out along Wilsden Road - from Goit Stock to the village centre, along Harden Rod to Cuckoo Nest, along Long Lane to the school. Village centre litter picked along with area surrounding Memorial Hall. Several bags filled and stored at Memorial Hall for collection. Problematic areas - war memorial, football ground and road sides.
Raised Beds	Initial gardening work completed- removing litter, cutting back dead growth and removing decayed material. Central grasses retained to provide structure/point of interest.
Liaison with Bradford	Held meeting with Andy Alderson to clarify Village Council/Bradford Council liabilities and services. Arranged for litter/plant waste to be collected from the Memorial Hall.
Issues Reported to Bradford Council	Advised to report issues via the Council's Website. Raised approximately 15 issues to date (see below). Disappointing response.
Grit Bin - Cliffe Ave/Effingham	Coordinated and installed. New bin and refill existing.
Cherry Trees	Obtained formal confirmation that trees are not subject to any TPO's or restrictions. Consulted RHS re. appropriate time to schedule pruning etc - June/July 2024.
Defibrillator	Monitored on weekly basis.

Issues reported to Bradford Council (joint inspections requested)

Date Reported	Issues
21/12/2023	1/Loose/Uneven Paving 21, Narrow Lane 2/Paving at Ferrands Park Way, Meadows Close, Ferrands Close - trip hazards. 3/Broken/Defaced street signs- South Walk, Glen View, Valley View, Sunny Mount. 4/Tarmac uneven/Lifting on Wilsden Road by convenience store 5/ Wilsden Old Road surface breaking at inspection lids- by the Barn
21/12/2023	1/ Hole in footpath by playground, Harden Road 2/Missing copings on wall by Park Lodge, Harden Road
21/12/2023	1/Ground water from school affecting Long Lane, Sunny Mount and Wilsden Road.
To be reported	Public footpath overgrown - below Chelston on Wilsden Road

Date Reported	Issues
	Leaning tree on Wilsden Road Pot Hole in Wilsden Road Street lamps Leaning on Wilsden Road Substandard making good to verges following street lights - across all village Old street light not removed on Narrow Lane - by park wall.

Appendix 3: Floral Displays & Hanging Baskets

Village sites for consideration - all are visible to passing traffic and accessible for residents: -

- 1 Park entrance by Lodge on Harden Road.
- 2 To the rear of the Cricket club house and scoreboard - would soften/ partially conceal the club house and associated equipment etc.
- 3 Junction of the unmade track to St Ives by the Cuckoo Nest Estate. Visible from Harden Road, links Cuckoo Nest estate with the rest of the village.
- 4 By the Phone Box/Information point.
- 5 On the wall of the shops/On the front of the Congregational Chapel- subject to approvals.
- 6 On/Around the old stone gate posts at the junction to Sunny Mount.
- 7 At the junction of Wilsden Road/Old Wilsden Road- by the post box in the wall at the lower end of the Bullfield. Visible when driving into Harden from Wilsden.

Hanging Baskets v Troughs and Planters

Considerations: -

- 1 Parts of the village are dominated by posts - signs/lamposts/telegraph poles/phone masts etc. Additional hanging baskets could add to the clutter.
- 2 Certain areas have lovely open views – e.g. the cricket and football pitches and the top of Long Lane/Hill End Lane. Hanging baskets would not enhance the views.
- 3 Better to create something with a definite visual impact than spread the jam too thinly across a wider area?

Appendix 4: Correspondence

From: Harden resident
Date: 4 January 2024
Subject: Green Action Group

Hi Ken,

I'm new to living in Harden and would love to get involved in the Green Action Group, if that's still going. Please could you let me know the dates of any future meetings etc.?

With thanks.

Appendix 5: Financial Reports

Harden Village Council Summary of Receipts and Payments Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Administration			0.00 (N/A)	2,705.00	1,709.40	995.60 (36%)	995.60
Assets & Projects			0.00 (N/A)	12,950.00	12,096.27	853.73 (6%)	853.73
Audit & Accountancy			0.00 (N/A)	800.00	400.00	400.00 (50%)	400.00
Donations			0.00 (N/A)	1,000.00	250.00	750.00 (75%)	750.00
Events			0.00 (N/A)	400.00	283.37	116.63 (29%)	116.63
ICT			0.00 (N/A)	3,150.00	628.00	2,522.00 (80%)	2,522.00
Income	48,952.00	48,952.00	0.00 (N/A)			0.00 (N/A)	0.00
Insurance			0.00 (N/A)	500.00	550.98	-50.98 (-10%)	-50.98
Maintenance & Repairs			0.00 (N/A)	4,400.00	1,411.76	2,988.24 (67%)	2,988.24
Neighbourhood Plan			0.00 (N/A)	500.00	375.00	125.00 (25%)	125.00
Newsletter			0.00 (N/A)	825.00	627.07	197.93 (23%)	197.93
Parish Plan			0.00 (N/A)	500.00		500.00 (100%)	500.00
Staff Costs			0.00 (N/A)	26,570.00	19,527.49	7,042.51 (26%)	7,042.51
Training			0.00 (N/A)	250.00	257.60	-7.60 (-3%)	-7.60
Travel			0.00 (N/A)	150.00	168.30	-18.30 (-12%)	-18.30
NET TOTAL	48,952.00	48,952.00	0.00 (N/A)	54,700.00	38,285.24	16,414.76 (30%)	16,414.76

Total for ALL Cost Centres	48,952.00		38,285.24
V.A.T.	2,177.76		2,135.32
GROSS TOTAL	51,129.76		40,420.56

Bank Reconciliation at 01/01/2024			
	Cash in Hand 01/04/2023		43,531.00
	ADD		
	Receipts 01/04/2023 - 01/01/2024		51,129.76
			94,660.76
	SUBTRACT		
	Payments 01/04/2023 - 01/01/2024		40,420.56
A	Cash in Hand 01/01/2024 (per Cash Book)		54,240.20
	Cash in hand per Bank Statements		
	Petty Cash 01/01/2024	0.00	
	Unity Trust Current Account 01/01/2024	54,240.20	
			54,240.20
	Less unrepresented payments		
			54,240.20
	Plus unrepresented receipts		
B	Adjusted Bank Balance		54,240.20
A = B Checks out OK			

Procurement Card Purchases



MR KENNETH M EASTWOOD

Lloyds Bank
Commercial Card Services
PO Box 6061
Milton Keynes
MK7 8LE

Tel: 0800 0964496

Website: www.commercialcards.co.uk/lloydsbank

Statement summary

Statement date: 1/2/2024

Card ending**** * 0573

Balance Summary

Balance carried forward	£0.00
Credits to your account	£0.00
Debits to your account	£32.00 DR
Statement Balance	£32.00 DR

Spending Since Your Last Statement

Date	Description	Foreign Exchange Details	Amount
22 Dec 23	CURRYS RETAIL ONLINE TELECOMMUNICATION EQUIPMENT INCLUDING TELEPHONE SALES		29.00 DR
02 Jan 24	MONTHLY FEE		3.00 DR